

# I'm New to Title I. What Do I Need to Know?

NDE Data Conference

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# Where Does the Title I Data Come From?

- NSSRS (Nebraska Staff and Student Record System)
  - Staff: Staff Templates
  - Student: Student Templates
  - Student: Title I Programs Template
- Data Collections
  - Title I, Part A Annual Participation Report (APR)
  - Non-Certified Staff Report
- Grants Management System
  - NCLB Consolidated Applications



# What Tools Are Available for Checking Data?

- NSSRS Verifications Reports & Validation Errors
  - Staff
    - Title I Paraprofessionals
    - 513 – No Staff reported in Staff Reporting with Title I Special Program indicator at Title I school
  - Student
    - Title I Programs
    - Title I Programs Roster
  - Title I Comparability Reports
    - Only for Districts required to do Comparability
    - Created in conjunction with CDC collection



# How Do I Know if We Have Targeted Assistance Schools or Schoolwide Programs?

- TAS use a matrix to identify students to receive Title I supplemental services
  - Annual self-review
- SW projects must have a completed schoolwide plan which has been peer reviewed
  - 40% or higher poverty
  - 3-year peer review schedule
  - Annual self-review



# Title I Staff Reporting

- Report all instructional paraprofessionals in all schools
- Staff in Targeted Assistance Schools
  - Use the Special Program Indicator of “2” or “T” for Title I funded staff. Use any other Special Program indicators if appropriate.
- Staff in Schoolwide programs
  - Do NOT use Special Program Indicator (SPI) of “2”,
  - “F” or “T” would be the appropriate SPI for SW programs
    - *Will need to separate % of FTE paid w/ Federal funds from % paid w/ District funds if not 1 FTE Federal*



# Supplemental Certified Staff Reporting

- 1180: Teacher Collaborator
  - Used for teachers that do not give grades



# When is Staff Data Used?

- Title I Comparability Report
  - See slides 19-20
- Federal reporting
  - Highly Qualified Paraprofessionals
  - NCLB Qualified Teachers (CSPR) *Consolidated State Performance Report*
  - End of the year audits



# Reporting Instructional Paraprofessionals

- Report **ALL instructional** paraprofessionals regardless of funding
- Will need to split the FTE portion of time that is funded by Title I or other federal program from the portion of time paid with District funds

See Course Codes and Clearing Endorsements  
(Formerly known as Appendix D)

[http://www.education.ne.gov/nssrs/docs/course\\_codes\\_clearing\\_endorsements\\_20132014.pdf](http://www.education.ne.gov/nssrs/docs/course_codes_clearing_endorsements_20132014.pdf)



# Reporting Instructional Paraprofessionals

## Staff Position Assignment

- Assignment Code
  - 0-5160 Instructional Paraprofessional at Non Title I school or not funded w/ federal dollars at Title I school
- Special Program Indicator (SPI) – *funding source*
  - 2-5160 - Instructional Paraprofessional - Title I Targeted Assistance
  - 7-5160 - Instructional Paraprofessional – Early Childhood Special Ed
  - E-5160 - Instructional Paraprofessional – ESL/LEP Federally Funded
  - F-5160 - Instructional Paraprofessional – Paid with Other Federal Funds
  - P-5160 - Instructional Paraprofessional – Early Childhood Non Sped
  - S-5160 - Instructional Paraprofessional – Special Education
  - T-5160 - Instructional Paraprofessional – Early Childhood Funded with Title I



# Do NOT Include Paraprofessionals Whose *Only* Responsibilities Include

- Assisting with lunchroom
- Transportation
- Working in the Office
- Working in the Health Office
- Computer technicians
- Family service coordination
- Serving as a translator



# **Title I Schoolwide or Title I Funded TAS Paraprofessional Requirements**

- Must have a High School Diploma or GED and one of the following:
  - An Associates Degree
  - 48 or more semester credit hours of college
  - Or passed one of the 4 approved tests
    - Para Pro (Educational Testing Services—ETS)
    - Para Educator Learning Network (Master Teacher)
    - Workkeys (ACT)
    - Project Para (UNL)
- Please make sure to indicate education attained on the Staff Demographics (16) for all paras



# Staff Template: Paraprofessional Assessment Passed Flag

- **Title I Instructional Paras only**, enter codes 1 through 4 only if a passing score was achieved on the assessment
  - Enter “0” if no passing score was achieved
  - Enter “1” for ParaPro by ETS
  - Enter “2” for WorkKeys by ACT
  - Enter “3” for Para Educator by Master Teacher
  - Enter “4” for Project Para by UNL



# Title I Programs Template in NSSRS

- Student Level Data
  - Services in Targeted Assistance School
  - Title I services provided to nonpublic students
  - Title I funded Early Childhood services that are NOT part of a schoolwide project



# Title I Programs Template (continued)

- (1) County District Number
- (2) School Year Date: 2014-06-30
- (3) NDE Student ID
  - This is a key field. A value must be supplied for each record or the data loading process will reject the record.
- (4) Reporting Date
  - A value must be supplied for each record or the data loading process will reject the record.



# Title I Programs Template (continued)

Enter the code indicating that this student received or is receiving the Title I services listed at any time during this school year.

- (5) Title I Reading ELA (English Language Arts)
- (6) Title I Math
- (7) Title I Science
- (8) Title I Social Studies
- (12) Title I Counseling Social work
- (13) Title I Health Dental
- (20) Title I Early Childhood Education
  - Enter the code indicating that this student received or is receiving Title I Early Childhood (pre-kindergarten) services at any time during this school year in a program that is **not** part of a Title I Schoolwide program.



# Title I Programs Template (continued)

Enter the code indicating that this student received or is receiving the Title I services listed at any time during this school year.

- (21) Title I Vocational/Career
- (22) Title I Support Other
  - You can describe the services received under Support Other in Title I Support Other Description.
- (24) Title I Support Other Description
  - Provide a description of the other support services this student received or is receiving under Title I Support Other.



# Student Template: Title I Services to Nonpublic Students

## Nonpublic Students

- ALWAYS considered Targeted Assistance
  - Code 1 (Yes) to identify a nonpublic student reported by a public District as receiving Title I services from the public District.
  - Code 2 (No) for:
    - public schools students (even if served by Title I)
    - students attending nonpublic and state operated schools.



# Why Do Districts Have to Report Nonpublic Students Who Receive Title I services?

- Students attending nonpublic schools are considered public school students during the time they receive Title I services
- Federal reporting



# What is Title I Comparability?

- Ensures that Title I funds are *supplemental*
- Must be calculated for Districts having at least two buildings with same grades and enrollment of 100 or more.
- NDE is able to complete initial calculations using CDC & NSSRS data
- This report affects about 25 - 30 of the larger Districts



# How is Comparability Calculated?

- Most Common Options for Reporting
  - Compares staff to student ratios
    - Which NDE calculates
    - Report options
      - Include all students, instructional staff
      - Exclude Special Education students and staff
  - If District is NOT comparable using staff/student ratio, the District will need to complete calculations using one of the other approved methods
    - Title I Fiscal Issues Non-Regulatory Guidance (Beginning on page 16)
      - [www2.ed.gov/programs/titleiparta/fiscalguid.doc](http://www2.ed.gov/programs/titleiparta/fiscalguid.doc)



# What is Reported in the CDC ?

## (Consolidated Data Collection)

### Title I Annual Participation Report (APR)

#### Due Date—June 30

- Part 1: Title I, Part A Schoolwide Programs and/or Targeted Assistance Schools
  - Family Literacy Services (Yes / No)
  - Extended time Instructional Programs (Yes / No)
  - Schoolwide Projects Serving Students Eligible for the Migrant Education Program
    - Number of SW projects that serve migrant students
    - Number of SW projects that combine migrant education funds



# Title I APR (continued)

- Part 2: Title I, Part A Funded Staff (TAS during regular school year only)
- Include staff from:
  - TAS program
  - TAS preschools
  - Title I teachers providing services in nonpublic school
  - Staff in Neglected or Delinquent facilities being paid with Title I, Part A funds



# Title I APR (continued)

- Part 2: FTE of Title I, Part A Funded Staff during regular school year for programs listed on previous slide (TAS only)
  - Administrators (Non-Clerical)
    - Title I does **NOT** allow paying superintendent salaries
  - Teachers
  - Instructional Paraprofessionals
  - Other Paraprofessionals (translators, parental involvement, computer assistance, tutors, etc.)
  - Clerical Staff



# Title I APR (continued)

- Part 3: Neglected / Delinquent
  - Local Neglected
    - Number of students by grade level, in residential agencies located within the District that received at least 1 day of Title I, Part A funded instruction either in the District or in the Rule 18 interim program school (local neglected only)
      - Complete only if the District receives Neglected funds



# Title I APR (continued)

## Part 3: Neglected / Delinquent (Title I, Part D) Local Delinquent

- Include the number of students receiving instructional services
  - Reading/Language Arts
  - Mathematics
  - Science
  - Social Studies
  - Vocational/Career
  - Other (Specify)
- Include the number of students receiving support services
  - Guidance/Counseling
  - Health/Dental/Eye Care
  - Other (Specify)



# Title I APR (continued)

- Part 4: Homeless – Unaccompanied
  - Enter the number of students identified as homeless during the 2013-2014 school year who were “unaccompanied youth”.
    - Unaccompanied Youth. The term unaccompanied youth includes a youth not in the physical custody of a parent or guardian. This would include youth living in runaway shelters, abandoned buildings, cars, on the street, or in other inadequate housing. This would also include children and youth denied housing by their families (sometimes referred to as “throwaway” children and youth), and school-age unwed mothers living in homes for unwed mothers, who have no other housing available.



# Data in the Grants Management System (GMS)

- NCLB Consolidated Application
  - Title I Program Information
  - Title I Targeting Steps
    - Step 1 includes number of resident public and nonpublic students, and low-income information
    - Step 4 includes required and allowable set asides
    - Step 4 identifies nonpublic allocation
    - Step 4 identifies buildings eligible to receive Title I services
  - Title I Budget



http://gmstest.education.ne.gov/NDEGMSWebv02/StaticPa... Nebraska Department of Educ... Title I Targeting Step 4

Submissions Dictionary.com DRC eDIRECT EDEN System NDE - Portal Nebraska Department of E... Suggested Sites Web Slice Gallery

**Set Asides** -- These amounts must be located on the Budget Detail page

Non-Public School non-instructional costs	<input type="text" value="0"/>	Parent Involvement (District Wide)	<input type="text" value="19,269"/>	NonPublic Equitable Service Reservation \$141
Administration	<input type="text" value="10,000"/>	Parent Involvement (School Level) is included in Total Distribution Amount below	<input type="text" value="0"/>	
Homeless Children	<input type="text" value="10,000"/>	Preschool (District Wide)	<input type="text" value="0"/>	\$0
Neglected/Delinquent Children	<input type="text" value="25,668"/>	Professional Development (District Wide)	<input type="text" value="0"/>	
Professional Development (District in Improvement)	<input type="text" value="0"/>	Coordination of Services	<input type="text" value="0"/>	
Professional Development (District in Improvement) - Funds Other than Title I-A	<input type="text" value="0"/>	Other	<input type="text" value="0"/>	
Transportation for School Choice - Title I-A Funds	<input type="text" value="0"/>	Summer	<input type="text" value="0"/>	
Transportation for School Choice - Funds Other than Title I-A	<input type="text" value="0"/>	Indirect Cost	<input type="text" value="0"/>	
Supplemental Educational Services - Title I-A Funds	<input type="text" value="0"/>	Indirect Cost from Budget Detail Page	<input type="text" value="0"/>	
Supplemental Educational Services - Funds Other than Title I-A	<input type="text" value="0"/>			

Calculate Distribution Amount **Total Distribution Amount: \$1,861,821**

Distribute Amount Evenly Minimum Per Pupil Amount (equal to 125% if applicable) 0

**Number of Low Income Students in Building Served** Public  NonPublic  Proportional Percentage 0.73 %

Attendance Center	TAS / SWP	Not Served	Public Low Income	NonPublic Low Income	Low Income Percent	Public Attendance Center Allocation	Per Pupil Amount	NonPublic Allocation
0005 -	<input type="radio"/> / <input checked="" type="radio"/>	<input type="radio"/> / <input type="radio"/>	295	4	92.86 %	<input type="text" value="575,118"/>	\$1,950	\$7,800
0003 -	<input type="radio"/> / <input checked="" type="radio"/>	<input type="radio"/> / <input type="radio"/>	199	1	65.36 %	<input type="text" value="387,960"/>	\$1,950	\$1,950
0008 -	<input type="radio"/> / <input checked="" type="radio"/>	<input type="radio"/> / <input type="radio"/>	46	0	54.76 %	<input type="text" value="89,679"/>	\$1,950	\$0
0004 -	<input type="radio"/> / <input checked="" type="radio"/>	<input type="radio"/> / <input type="radio"/>	211	1	50.00 %	<input type="text" value="411,355"/>	\$1,950	\$1,950
0006 -	<input type="radio"/> / <input checked="" type="radio"/>	<input type="radio"/> / <input type="radio"/>	197	1	47.71 %	<input type="text" value="384,059"/>	\$1,950	\$1,950
0002 -	<input type="radio"/> / <input type="radio"/>	<input type="radio"/> / <input checked="" type="radio"/>	367	0	54.94 %	<input type="text" value="0"/>	\$0	\$0
0001 -	<input type="radio"/> / <input type="radio"/>	<input type="radio"/> / <input checked="" type="radio"/>	342	0	41.25 %	<input type="text" value="0"/>	\$0	\$0
<b>Total</b>			1657	7		\$1,848,171		\$13,650
<b>Difference</b>						\$0		

Check Distribution

Comments Only serving elementary.



# What if our District Chooses to Not Serve One or More Eligible Buildings?

- Buildings must be served in *Rank Order* if  $\geq 1,000$  students in District
- Districts do not have to serve ALL eligible buildings
  - May not have enough funds
  - May want to focus on specific grade spans
- Districts choose which building(s) to serve if  $< 1,000$  students in District
- A comment must be entered for “Not Served” buildings



# FFATA

## (Federal Funding and Transparency Act)

- NDE is required to report awards to subrecipients > \$25,000
- NDE submits report monthly
- DUNS (Data Universal Numbering System) required
- Districts/ESUs must register in the System for Award Management (SAM) annually
  - Previously this information was in the CCR (Central Contractor Registry)



# What Data is Used to Calculate AYP (Adequate Yearly Progress)?

- NeSA Data for Grades 3-8 & 11
  - Reading
  - Math
- Other Academic Indicator
  - Writing in grades 4 & 8
  - Graduation rate at High School



# How is AYP Used in Determining Needs Improvement?

- Two years of not meeting AYP in same subject and same grade span
- Two years to get in. Two years to get out.



# How are PLAS (Persistently Lowest Achieving Schools) Determined?

- Tier I & Tier III schools are Title I schools (buildings) that have been identified for Title I Needs Improvement.
- **Tier I Schools** mean the five (5) or 5% (whichever is greater) of the lowest-achieving Title I schools identified to be in school improvement, corrective action, or restructuring **plus** any Title I served secondary school with a graduation rate of less than 75 percent over the three latest years that was not identified in the five (5) or 5% (whichever is greater) of the lowest-achieving Title I schools.



# How are PLAS Determined?

## (continued)

- Any Title I school identified to currently be in school improvement, corrective action, or restructuring, but was not identified as a Tier I School will be considered a persistently low achieving **Tier III** school.
- All secondary schools that are eligible for, but do not receive, Title I funds, based on the latest available NCLB application are considered in the calculation of **Tier II** schools



# How are PLAS Determined? (continued)

- Using the latest available AYP data of the “all students” group for all the secondary schools that are eligible for, but do not receive, Title I funds, add the number of students considered proficient (proficient and advanced levels) in Reading and the number of students considered proficient in Math divided by the sum of the number of students enrolled a full academic year for AYP (FAY) in Reading and Math to derive a performance proficiency. Rank this new percent proficient in ascending order to determine the **performance rank** for each school.



# Who Can Answer Your Questions?

## NDE Title I Staff

- **Brad Conner**
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