

Data Conference 2012
Nebraska Department of Education
April 2-3
Connecting Data Between NSSRS, Data Collections and State Aid

FORMULA STUDENTS CALCULATION

(Fall Membership	x	ADM/FM Ratio)	+	Contracted Out	=	Formula Students	
(407	x	1.0030020255)	+	0	=	408.22	
KDG Adjustment		(0 students x .5)				=	0.00	
Early Childhood (002)		(9 students x 450 hours / 1,032 hours x .6)				=	2.35	
<i>Total Formula Students</i>							=	410.58

State Formula Piece	NSSRS Template or Data Collection	Field	Other Info
Fall Membership (FM)	October Student Snapshot: Includes only those students enrolled on the last Friday in September.	Not applicable	<ul style="list-style-type: none"> Includes grades Full-Day Kindergarten (FDK) - 6; 7-8; and 9-12 The Fall Membership is adjusted based on the historical ratio of Average Daily Membership (ADM) to Fall Membership using the ratios from, 2008/09, 2009/10 and 2010/11
Average Daily Membership (ADM)	Student Summary Attendance Days In Sessions/Instructional Program Hours (CDC)	Days Present [Student Summary Attendance:Days Present (7)] Days Absent [Student Summary Attendance:Days Absent Total (8)] Days in Session	<ul style="list-style-type: none"> ADM = Aggregate Days in Membership/ Days in Session Used for recalculation of State Aid
Contracted Out	School Enrollment	Enrollment Code [School Enrollment:Enrollment Code (7)] Residence Status [School Enrollment:Residence Status Code (10)]	<ul style="list-style-type: none"> Enrollment code = 201 (transferred out) Residence status is = 5 (public district) or 7 (another state)

Early Childhood	Program Fact PK Instructional Program Hours/K Program (CDC) October Student Snapshot	School Number [Programs Fact:Location (2)] Participation Info Code [Programs Fact:Participation Info Code (18)] Determines half and full day Kindergarten Grade Level [Student:Current Grade Level (10)]	<ul style="list-style-type: none"> • Participation Info code = EC0002 or EC0004 for Qualified Early Childhood program eligible for state aid • Qualified Early Childhood Fall Membership is multiplied by the ratio of the planned instructional hours of the program divided by 1032 then multiplied by .6 • *NEW* for SY 2012-2013 there will be an additional grade available HP = ½ day Preschool Programs PK = Full day Preschool Programs
Option Students	School Enrollment	Enrollment Code [School Enrollment:Enrollment Code (7)] Residence Status [School Enrollment:Residence Status Code (10)]	<ul style="list-style-type: none"> • Net Enrollment Option students (students opting in minus students opting out) as of the day of the fall membership count, multiplied by the statewide average Basic Funding per formula student (7,538.88) • Net Option Funding is equal to each Local System's: Net Enrollment Option Students X Statewide Average Basic Funding per formula student except that a Local System's Net Option Funding cannot be less than zero

Contract Student Definitions

1. **Contracted Students:** A school board may admit nonresident students to the school district pursuant to a contract with the district where the student is a resident and shall collect tuition pursuant to the contract. District of membership is responsible to report.
2. **Contract out to another state:** This includes another Public District or Contract Service provider (does not include the Iowa School for the Deaf). District of residence is responsible to report contract out status.
3. **Contract out to a Contract Service Provider:** This includes an ESU Program or Contracted Service Provider, these entity's DO NOT report student data, therefore the district of residence must report.
4. **Contract out to Iowa School for the Deaf:** Student who attends Iowa School for the Deaf. District of residence is responsible to report.

Options Definitions

1. **Option School District:** Option school district means the public school district the parent chooses for their student to attend instead of his or her resident school district as per the Nebraska Enrollment Option Program.
2. **Option Student:** A student whose parents have chosen to attend an option school district, including a student who resides in a learning community and began attendance as an option student in an option school district in such learning community prior to the end of the first full school year for which the option school district will be a member of such learning community, but not including a student who resides in a learning community and who attends pursuant to section [79-2110](#) another school district in such learning community as per the Nebraska Enrollment Option Program.

a. For purposes of all duties, entitlements, and rights established by law, including special education as provided in section [79-1127](#), except as provided in section [79-241](#), option students shall be treated as resident students of the option school district.

3. **Resident School District:** The public school district in which a student resides or the school district in which the student is admitted as a resident of the school district pursuant to section [79-215](#).

Validation Reports and Look Ups

Student Summary Attendance Look Up

Note the *, this is saying your info doesn't match

- System Lookups
- Assessment Student
- Graduation Cohort Analysis Tool
- Programs Fact
- Special Education Snapshot
- Student by Demographics
- Student Summary Attendance
- Accountability Data Verification

Student Summary Attendance Record Lookup

Location:

Grade:

Results in Browser
 Results in Excel

Location ID	Location Name	Location Days In Session	Student ID	Local ID	Last Name	First Name	Grade	Enrollment Start Date	Enrollment End Date	Days Present	Days Absent	Days Enrolled	FTE Percent	*
001		171.0				Kevin	10	2008-08-13	2009-05-19	167.0	5.0	172.0	100	*
001		171.0				Joshua	10	2008-08-13	2009-05-19	170.0	2.0	172.0	100	*
001		171.0				Richard	10	2008-08-13	2009-05-19	150.5	21.5	172.0	100	*

A * in the last column indicates that the student had more Days Enrolled than the student's location had Days In Session. When this occurs, the ADA and ADM calculations are adjusted as follows for that student:

ADA: Days Present = Days In Session - Days Absent
[Note: ADA = Days Present / Days In Session]

ADM: Days Enrolled = Days In Session
[Note: ADM = Days Enrolled / Days In Session]

Program Fact Lookup

Programs Fact Lookup

This page should be used to look up Programs Fact records. The "Reset Form" button should be used between requests.

Type of Program:

Location:

Participation Info Code:

Results in Browser Results in Excel

Student Lookup by NDE ID

Student Lookup by NDE Student ID

NDE Student ID

Enrollment Lookup by NDE ID

Student NSSRS Enrollment Lookup by NDE Student ID

NDE Student ID

Student Demographics

Student Lookup by Demographics

Template: **October Student Snapshot**

Report will include Student ID, Local ID, Last Name, First Name, Middle Initial and Birthdate. Select additional columns to report below (Columns On Report). Read the Instructions for more information.

Field to Limit Results On
(Check box, then make selection in next column)

Location
School Enrollment:
Location Code (2)

Location
Student/Student Snapshot:
Location Code (2)

Grade Level
Student / Student Snapshot:
Current Grade Level (10)

Gender
Student / Student Snapshot:

Field Selections

BURWELL ELEMENTARY SCHOOL (003)
BURWELL JR-SR HIGH SCHOOL (001)
DISTRICT 70 ELEMENTARY SCHOOL (004)
RICHLAND SCHOOL (002)

BURWELL ELEMENTARY SCHOOL (003)
BURWELL JR-SR HIGH SCHOOL (001)
DISTRICT 70 ELEMENTARY SCHOOL (004)
RICHLAND SCHOOL (002)

Prekindergarten
Half Day kindergarten
Kindergarten
1ST

Female
Male

Columns On Report

Residence Status
School Enrollment:
Residence Status Code (10)

4 - NCLB School Choice student
5 - Contracted Out
6 - Optioning In From Another District
7 - Contracted Out To Another State

District of Residence
Student / Student Snapshot:
District Code of Residence (117)

58-0025 - LOUP COUNTY PUBLIC SCHOOLS
75-0100 - ROCK COUNTY PUBLIC SCHOOLS
88-0005 - ORD PUBLIC SCHOOLS
92-0045 - WHEELER CENTRAL SCHOOLS

Full-Time Equivalency (FTE)
FTE = 100

Verification Reports

Membership by Grade, Race and Gender

Date Printed: 4/15/2010
All Pre-K Students
K-12 Students with Full Time Equivalency (FTE) Greater Than 50%
Date as of: 10/1/2008

GRADE	American Indian/Alaska Native		Black, Not Hispanic		Hispanic		White, Not Hispanic		Total	
	Female	Male	Female	Male	Female	Male	Female	Male		
PK	0	0	0	0	0	1	0	14	16	31
KG	1	0	0	0	0	0	0	13	14	28
01	0	0	0	0	0	0	0	13	7	20
02	0	0	0	0	0	0	0	9	18	27
03	0	0	0	0	0	0	0	12	8	20
04	0	0	0	0	0	1	0	12	11	24
05	0	0	1	0	0	0	0	13	12	26
06	1	0	0	0	0	0	0	11	11	23
07	0	0	0	0	0	1	0	10	12	23
08	0	0	0	0	0	0	3	9	16	28
09	0	0	0	0	0	0	1	18	18	37
10	0	0	0	0	0	0	0	8	17	25
11	0	0	0	0	0	1	0	11	19	31
12	0	0	0	0	0	0	0	14	16	30
Total	2	0	1	0	0	4	4	167	195	373

Membership Report

Select Report Level

- District Report
- School Report

Select Snapshot Month

- October Student Snapshot (Fall Membership Report)
- Year-end Student Snapshot

Display Report

Nebraska Department of Education
CONTRACT OUT STUDENT LISTING
 School Year: 2008-2009

FOR STATE AID COMPONENTS VERIFICATION

DISTRICT: _____

STUDENT ID	STUDENT NAME	BIRTHDATE	GENDER	GRADE
5184	MCKENZIE	1997-02-26	Female	06
7803	MATTHEW	1993-11-17	Male	08
5924	CODY	1992-06-16	Male	10
TOTAL COUNT OF STUDENTS CONTRACTED OUT:				3

Option Out Students

Option Out Students	October Snapshot	October Student Snapshot and School Enrollment Templates from the optioning in districts for the selected school year need to have been uploaded. Use this report when verifying Option Out students for State Aid purposes.
	Student Template	Student and School Enrollment Templates from the optioning in districts for the selected school year need to have been uploaded.

Nebraska Department of Education
OPTION OUT STUDENT LISTING
 School Year: 2008-2009

Snapshot Date: 2008-10-01

DISTRICT: **B**

OPTIONING INTO: **B**

STUDENT ID	STUDENT NAME	BIRTHDATE	GENDER	GRADE	COUNT
		1994-11-15	Male	08	1
		1993-06-15	Male	09	1
COUNT OF STUDENTS OPTIONING OUT TO					2

OPTIONING INTO: C

STUDENT ID	STUDENT NAME	BIRTHDATE	GENDER	GRADE	COUNT
		2003-06-19	Female	KG	1
		1997-12-16	Female	05	1
		1996-03-10	Female	06	1
		1993-11-29	Female	09	
		1993-04-22	Male	09	2
		1990-09-10	Female	12	
		1991-01-11	Female	12	
		1990-11-18	Male	12	
		1990-09-12	Male	12	4
COUNT OF STUDENTS OPTIONING OUT TO					9

OPTIONING INTO: D

STUDENT ID	STUDENT NAME	BIRTHDATE	GENDER	GRADE	COUNT
		1998-12-24	Male	04	1
		1997-09-23	Female	05	1
		1994-07-13	Female	08	1
COUNT OF STUDENTS OPTIONING OUT TO					3

TOTAL COUNT OF STUDENTS OPTIONING OUT:

14

Student Group Counts (provides information on Option In Students)

General and Miscellaneous

****Student Group Counts**

[View Report](#)

Student Snapshot and School Enrollment Template for the selected school year need to have been uploaded.

Nebraska Department of Education
STUDENT GROUP COUNTS
School Year: 2008-2009

Student Snapshot - Snapshot Date: 2008-10-01

DISTRICT:

Option In

<i>Grade</i>	<i>Count</i>
KG	5
01	2
02	4
04	3
05	8
06	1
07	3
08	4
09	4
10	3
11	5
12	4
Total Option In	<u>46</u>

Option Out - See the "Option Out Students" Verification Report
No Records For This Item

Early Childhood

**Programs Fact - Early Childhood	View Report
**Programs Fact - Early Childhood - For State Aid Purposes	View Report

Date Printed: 3/19/2012	CHILDREN LESS THAN 4 YEARS OLD ON 07/31/2012	CHILDREN 4 YEARS OLD ON 07/31/2012	CHILDREN MORE THAN 4 YEARS OLD ON 07/31/2012	TOTAL
EARLY CHILDHOOD PROGRAM				
Qualified NDE Grant Funded Early Childhood Ed Prog (EC0002)	7	10	0	17
Qualified NDE Approved Early Childhood Ed Prog (EC0004)	8	8	3	19
DISTRICT TOTALS	15	18	3	36

CDC Reports

Days in Session/Instructions Program
Hours District Summary Report

2010-2011 DAYS IN SESSION/INSTRUCTIONAL PROGRAM HOURS

DISTRICT SUMMARY REPORT

Days In Session

CODISTSCH	SCHOOL NAME	PK	K	G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	G11	G12
-001	BURWELL JR-SR HIGH SCHOOL	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	176.0	176.0	176.0	176.0	176.0	168.0
-003	BURWELL ELEMENTARY SCHOOL	128.0	171.0	174.0	174.0	174.0	174.0	174.0	174.0	0.0	0.0	0.0	0.0	0.0	0.0
-004	DISTRICT 70 ELEMENTARY SCHOOL	0.0	103.0	174.0	174.0	174.0	174.0	174.0	174.0	0.0	0.0	0.0	0.0	0.0	0.0

Instructional Program Hours

CODISTSCH	SCHOOL NAME	PRE-KINDERGARTEN FULL DAY	PRE-KINDERGARTEN PART DAY	KINDERGARTEN	ELEMENTARY	SECONDARY
-001	BURWELL JR-SR HIGH SCHOOL	0	0	0	0	1230
-003	BURWELL ELEMENTARY SCHOOL	0	480	1070	1086	0
-004	DISTRICT 70 ELEMENTARY SCHOOL	0	0	637	1086	0

*Instructional Hours are below the required amount (see instructions for more information).

[Print Page](#)

PK INSTRUCTIONAL PROGRAM HOURS/K PROGRAM

DISTRICT SUMMARY REPORT

2009-2010

CODISTSCH	SCH NAME	PDWK	FDWK	PDYR	FDYR	KG PGRM	OTHER PGRM
001		0.00	0.00	0.00	0.00	No kindergarten program this year	
-003		14.00	0.00	469.00	0.00	All day every day	
-005		14.00	0.00	469.00	0.00	All day every day	
-002		14.00	0.00	469.00	0.00	All day every day	
-004		14.00	0.00	469.00	0.00	All day every day	
006		14.00	0.00	469.00	0.00	All day every day	

PDWK = Part-Day Week PK-K Instructional Program Hours
 FDWK = Full-Day Week PK-K Instructional Program Hours
 PDYR = Part-Day Year PK-K Instructional Program Hours
 FDYR = Full-Day Year PK-K Instructional Program Hours

1. Common Mistakes

- a. When Days Enrolled (Student Summary Attendance) exceeds Days in Session
 - i. Days Enrolled should be equal to or less than Days in Session
 - ii. Days Enrolled is less than Days in session
 - 1. This is okay for a single/small group of students
 - 2. When this happens to an entire grade, school or district you short yourself
- b. Contract Students are not reported correctly
- c. Option Students are not reported correctly
- d. Early Childhood participation info code is wrong
- e. Leadership does not review and look at info until it is too late or the auditor points it out that it is WRONG

ALLOWANCES

Allowance	Data Collection	Other Information
Elementary Site Allowance	<ul style="list-style-type: none"> • Elementary Site Allowance • ESU/District/System/School Information Report 	<ul style="list-style-type: none"> • Qualifying elementary attendance sites must offer all grades designated as elementary grades by the school district • Make sure you are entering the correct grades for each school on the ESU/District/System/School Information Report
Class Size Allowance	<ul style="list-style-type: none"> • Elementary Class Size 	<ul style="list-style-type: none"> • Should reconcile to Average Daily Membership (Spring collection) • Differences should be explained in the comments section • NSSRS Validation error <ul style="list-style-type: none"> ○ 471: Number of Students Submitted in the Elementary Class Size Collection and ADM should match
Instructional Time Allowance	<ul style="list-style-type: none"> • Instructional Time 	<ul style="list-style-type: none"> • Instructional time should be calculated on a per full time student basis and should exclude extracurricular activities outside of the regular school day or time designated for students to eat lunch. • Passing time maybe counted
Transportation Allowance	<ul style="list-style-type: none"> • Pupil Transportation Report • Annual Financial Report 	<ul style="list-style-type: none"> • Calculated amount: Mileage obtained from the Pupil Transportation Report in the CDC • Actual Expense: Taken from AFR
Poverty and LEP Allowance	<ul style="list-style-type: none"> • GMS - LEP and Poverty Plans 	<ul style="list-style-type: none"> • Expenditures of the Poverty and LEP programs must exceed 117.65% of the allowance received or a correction will be calculated two years later • Make sure you are coding poverty and LEP expenditures correctly • Poverty or LEP expenditures reimbursed with SFSF or Ed Jobs money have specific accounts that should be used
Teacher Education Allowance	<ul style="list-style-type: none"> • NSSRS Staff Reporting <ul style="list-style-type: none"> ○ Staff Assignment ○ Education Attained 	<ul style="list-style-type: none"> • Only teachers coded with the following codes are counted: 1150, 1160, 1161, 1162, 1163, 1164, 1170, and 1180 • Verify the staff information on the fall personnel report , including the education level